

02/02

CAMPUS SECURITY AUDIT CHECKLIST

Name of the Institution: 126, Government polytechnic college, Kottur, Theni.

S.No.	CAMPUS SECURITY DETAILS	YES/NO	REMARKS
1.	Is the entire campus enclosed with a compound wall?	Yes	Good
2.	Is the perimeter of the college secured with fencing?	Yes	Good
3.	Are the gates monitored throughout the day? Number of gates: 02	Yes	Good
4.	Whether the securities are trained personnel? Number of Securities: 03	Yes	Good
5.	Have there been any security problems in the past? (Issues of weapons possession, vandalism, theft?)	No	
6.	Whether local patrolling by security personnel is done daily?	Yes	
7.	Do you have sufficient number of CCTV cameras installed and functional at all strategic locations with proper control room for analysis and monitoring?	Yes	Good
8.	Number of CCTV Cameras:	45	All working
9.	Whether secluded and unsupervised spots within the campuses are covered with adequate lighting?	Yes	

10.	Do you have a key system in place? How many keys to the building? How many keys to classrooms?	Yes 65 14	
11.	What hours does the Helpdesk staff work? ➤ In-person ➤ Online ➤ Through Phone	8 hours 24 Hours 24 Hours	10.00AM to 6.00PM
12.	How many complaint boxes are installed?	01	
13.	Whether all the complaints are documented and resolved?	Yes	Not received Yet
14.	Is there a visitor procedure ? Is it enforced and do you maintain documentation?	Yes	Visitor note is maintained properly
15.	Is there any proper monitoring system for workers involved in various services such as Plumbers, Electricians, and Construction workers?	Yes	Direct monitoring Through Estate officer
16.	Do students have ID cards or other identification, which is always in plain view? Is this enforced?	Yes	
17.	Do all employees have I.D. cards ?	Yes	
18.	Do you have the local police monitor the campus after hours?	Yes	
19.	Have the local police visited the campus and become familiar with the campus layout?	Yes	
20.	Are the students aware of college discipline codes ? Are parents aware? How are they made aware?	Yes	During Admission Instructed personal talk with parent too
21.	What is the college's knowledge about the surrounding neighborhoods or areas around the college?	Very good	
22.	Is the main entrance to the college easily recognized?	Yes	
23.	Is adequate exterior lighting provided as to eliminate all dark areas?	Yes	

24.	Are shrubs and trees trimmed as to minimize hidden areas on campus?	Yes	
25.	Are all items removed from outside the buildings and near exterior fences that could be used for breaking in or standing and climbing on? (i.e. Ladders, lumber, trash containers, etc.)	Yes	
26.	Are hidden areas of the college fenced in? (i.e. courtyards, areas not visible from the front)	Yes	
27.	Is the campus located in a residential area? Commercial area?	Residential Area	
28.	Are all classroom / portable doors capable of being locked from the inside?	Yes	
29.	Do emergency lights work in the halls?	Yes	
30.	Are parking passes / tags issued with the procedures in place to revoke parking passes?	Yes	
31.	Whether the hostel is monitored by authorised wardens?	Yes	Conducted by District Collectorate, Theni. As welfare Hostel
32.	Whether the proper monitoring system is maintained in hostels?	Yes	
33.	Whether all the faculty and students are downloaded the "KAAVAL UTHAVI" App and ' DRUG FREE TN" App	Yes	

Place: kottur
Date: 27.01.2026

Signature and Seal of the Head of the
Principal
126, Government Polytechnic College
Kottur, Theni-625534

Signature and Seal of the Police Officer
from nearby police station
SUB INSPECTOR OF POLICE
VEERAPANDI PS
THENI (DISTRICT)